

## **WBExL 2019-2020 Registration Timetable**

### **REGISTRATION FOR FAMILIES REQUESTING 4 OR 5 DAYS**

#### **March 1, 2019 - Open Online Registration:**

Current Families requesting 5 or 4 days of care per week are guaranteed admission if their online application is completed by April 1 and everything listed below is submitted by the May 15th deadline. (See items under the section "May 15, 2019 - Deadline for accepting the offer of admission.") New Families and families looking to increase days, may apply for the 2019-2020 school year. We have at least 50 available spots for new families or families looking to increase the days of care. The following groups may apply as of March 1:

- Current families requesting 5 or 4 days of care
- New Kindergarten applicants requesting 5 or 4 days of care (requires proof of enrollment)
- New families requesting 5 or 4 days of care (requires proof of enrollment)
- Existing part-time families looking to increase to 4 or 5 days of care

#### **By May 1, 2019 - Enrollment Notification:**

- Enrollment confirmation will be communicated to current families requesting 5 or 4 days of care
- Enrollment decisions will be communicated to **New families** requesting 5 or 4 days of care

NOTE: Current families must be up to date in their 2018-19 tuition payments by **May 1st** in order to have applications for 2019-20 considered.

**May 15, 2019 - Deadline for accepting the offer of admission.** Families must submit the following by this date to confirm their acceptance of their admissions offer:

- Signed contracts
- Completed enrollment package
- \$50 non-refundable application fee
- \$250 non-refundable deposit.

Any families who have NOT returned these items prior to May 15th will have the **offer of admission rescinded** and new families will be considered.

#### **By June 15, 2019 - Enrollment Notification:**

- Financial Assistance confirmation will be communicated to all applicants

**August 1, 2019: Due date for payment of the first month's tuition**

Please be sure to read the **IMPORTANT NOTIFICATIONS FOR ALL REGISTRATIONS** on the last page.

## REGISTRATION FOR FAMILIES REQUESTING 1, 2, OR 3 DAYS

### June 1, 2019 - Remaining Online Registrations Begin

The following groups can apply as of June 1:

- Current families requesting 3 or fewer days of care
- New families requesting 3 or fewer days of care (requires proof of enrollment)
- New Kindergarten applicants requesting 3 or fewer days of care (requires proof of enrollment)
- All new applicants considered until the program reaches maximum capacity

### By June 15, 2019 - Enrollment Notification:

- Enrollment decisions will be communicated to all families requesting 3 or fewer days of care
- Financial Assistance confirmation will be communicated to all applicants

NOTE: Current families must be up to date in their 2018-19 tuition payments by **May 1st** in order to have applications for 2019-20 considered.

**June 30, 2019 - Deadline for accepting the offer of admission.** Families must submit the following by this date to confirm their acceptance of their admissions offer:

- Signed contracts
- Completed enrollment package
- \$50 non-refundable application fee
- \$250 non-refundable deposit.

Any families who have NOT returned these items prior to July 15th will have the **offer of admission rescinded** and new families will be considered.

**August 1, 2019: Due date for payment of the first month's tuition**

Please be sure to read the **IMPORTANT NOTIFICATIONS FOR ALL REGISTRATIONS** on the last page.

## **IMPORTANT NOTIFICATIONS FOR ALL REGISTRATIONS**

**Admission to WBExL** is contingent on enrollment in Winn Brook Elementary School. Any students that are accepted to WBExL but NOT subsequently assigned to or enrolling in the Winn Brook Elementary School will lose their spot in the After-School Program to families on the waitlist.

**Limited Financial assistance** is available and must be requested at the time registration material is submitted. Decisions on awards will be made by the Winn Brook Extended Learning Advisory Council prior to the May 15th deadline for parents to confirm their acceptance of the admission offer. [Application form](#) may be found on the WBExL website.

Once a student is enrolled and the initial tuition payment for August 1st has been made, **families are accountable for the full value of the signed contract for the school year.** No reduction in the number of days will change or eliminate that financial obligation to WBExL.